

To : Chairman/ Higher Degrees Committee

Thro' : Director/ CERPS

Subject : Evaluation of Annual Progress Reports – MPhil/PhD

Date :

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1. Department :
 2. Name of the Student :
 3. Registration No. :
 4. Date of Registration :
 5. PG Research Category : MPhil PhD
 6. Method of Study : Full-time Part-time
 7. Title of the Research Study:

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.....

8. Period covered: From To

9. Progress during the period under consideration:

- Satisfactory
- Satisfactory with certain reservations*
- Unsatisfactory*

*Please indicate what actions need to be taken (Use additional sheet if necessary):

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Review Panel	Name	Address if from outside the Department	Signature
Head of the Department (or his/her nominee)			
One member from outside the department			
Supervisor/s (as observer/s)			

Encl: Copy of Progress Report.

Form for submission of recommendations of the review panel - Annual progress reports of MPhil/PhD
Guidelines for the review panel: Please give your recommendations based on the progress report and an oral presentation by the student.